

**ASIR GROUP PARTNER  
USER MANUAL**




**ASIR GROUP**  
*Partner*





English



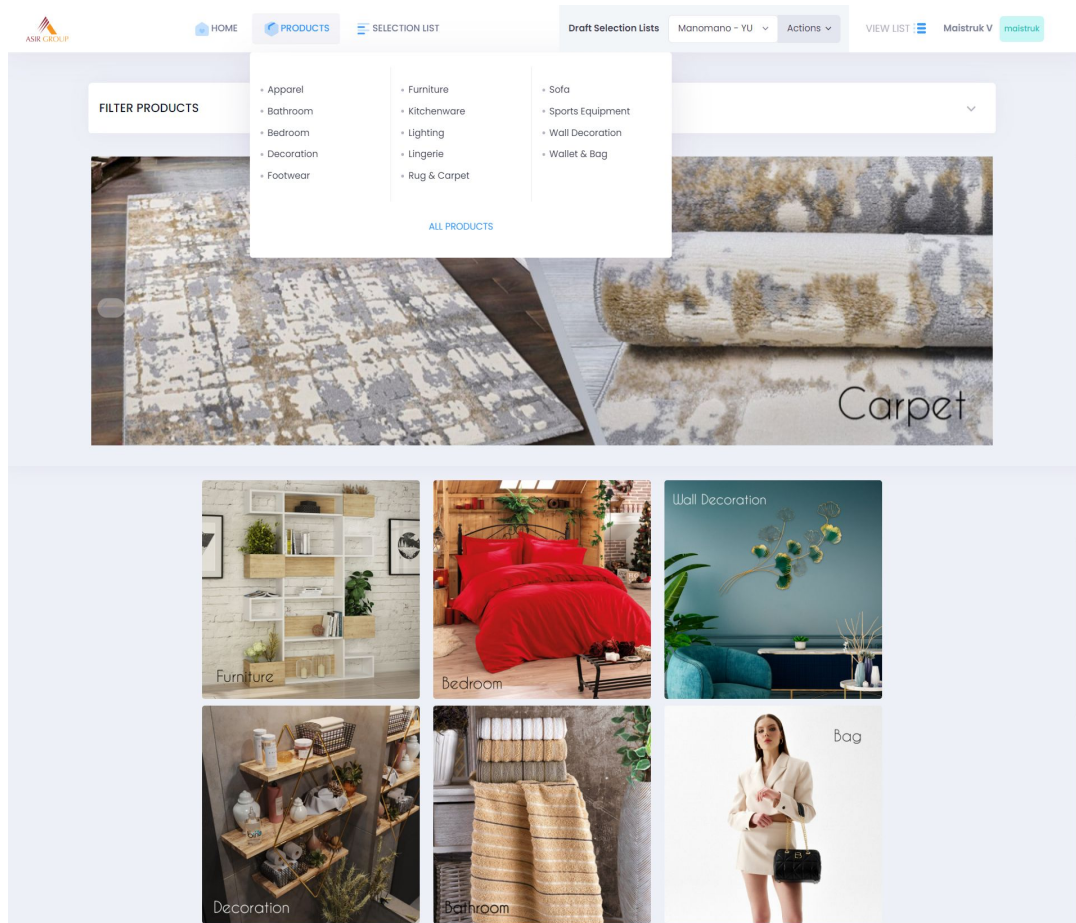
**Username**  
Username

**Password** [Forget password?](#)  
Password

Login to System

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- Go to website <https://asirgrouppartner.com/>  
- You will see this screen first. You need to enter the provided credentials (Username-Password) to login to the Asir Group Partner.



- After you Login, you will be directed to our homepage.
- In this page you can see our categories and you can browse our products under these categories by clicking on the banners.
- You can also access the category you are interested in by hovering on the tab 'Products' at the top of the page.

The screenshot shows the product catalog interface with the following elements:

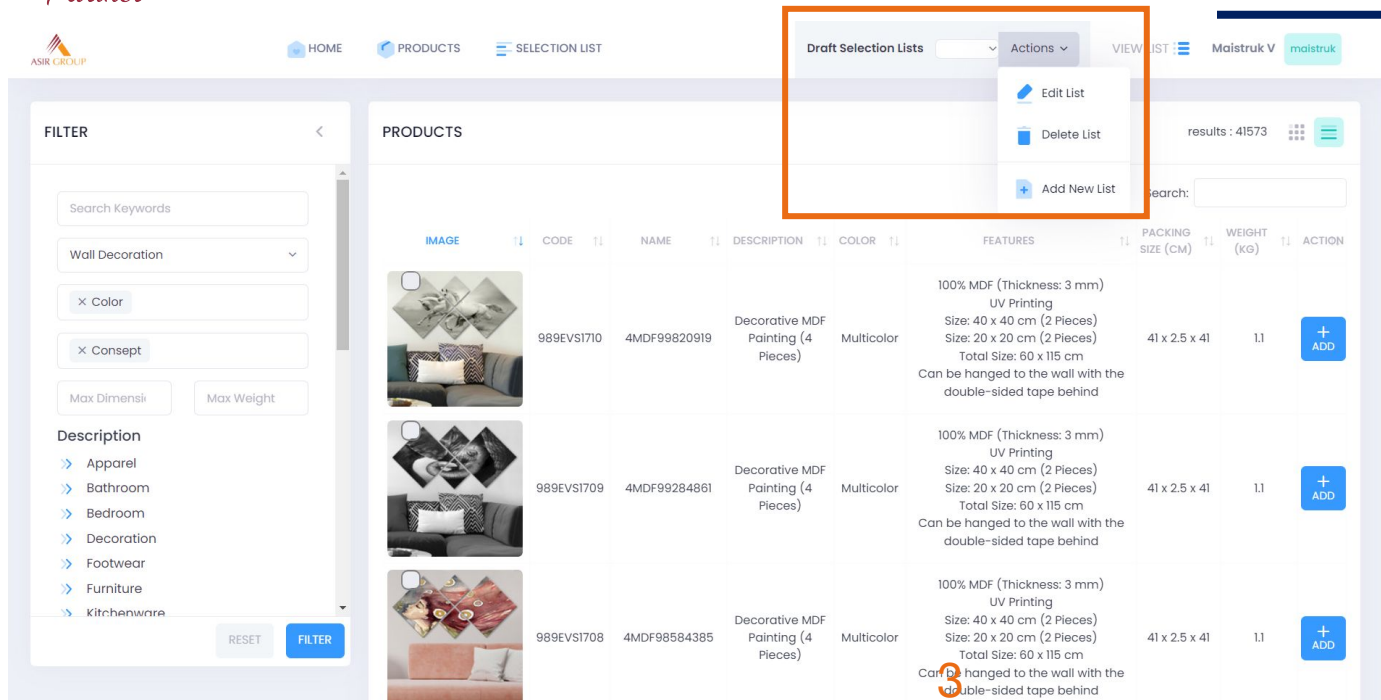
- 1:** Filter sidebar on the left containing search keywords, category dropdowns (Wall Decoration, Color, Concept), and description filters (Apparel, Bathroom, Bedroom, Decoration, Footwear, Furniture, Kitchenware).
- 2:** Top navigation bar with 'Draft Selection Lists', 'Manomano - YU', 'Actions', 'VIEW LIST', and user profile 'Maistruk V'.
- 3:** Product image thumbnail for the first item in the list.
- 4:** Product details table with columns: CODE, NAME, DESCRIPTION, COLOR, FEATURES, PACKING SIZE (CM), WEIGHT (KG), and ACTION.

CODE	NAME	DESCRIPTION	COLOR	FEATURES	PACKING SIZE (CM)	WEIGHT (KG)	ACTION
89EVS1710	4MDF99820919	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD
89EVS1709	4MDF998284861	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD
89EVS1708	4MDF998584385	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD

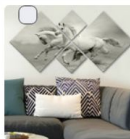
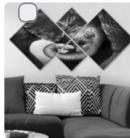
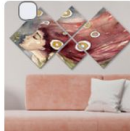
- This is the product view page after you choose the category you wanted to browse.
- In the box number 1, you can see the filters. Here you can choose the color or the concept of the products. Under description you can also choose different descriptions to filter the products you want to see. You can also search keywords too.
- In the box number 2, you can change the layout of the page between Grid and List.
- In the box number 3, you can click on the picture to see the other photos of the product.
- In the box number 4, you can see the Code, Name, Color, Features, Dimensions and Total Weight of the product. Also, if you hover on the Features column, a pop-up that contains more information about the product will appear.

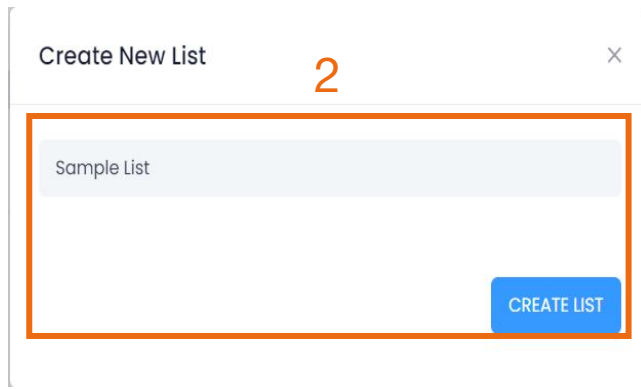


# Creating a List



**1**

IMAGE	CODE	NAME	DESCRIPTION	COLOR	FEATURES	PACKING SIZE (CM)	WEIGHT (KG)	ACTION
	989EVS1710	4MDF98820919	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD
	989EVS1709	4MDF99284861	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD
	989EVS1708	4MDF98584385	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	+ ADD

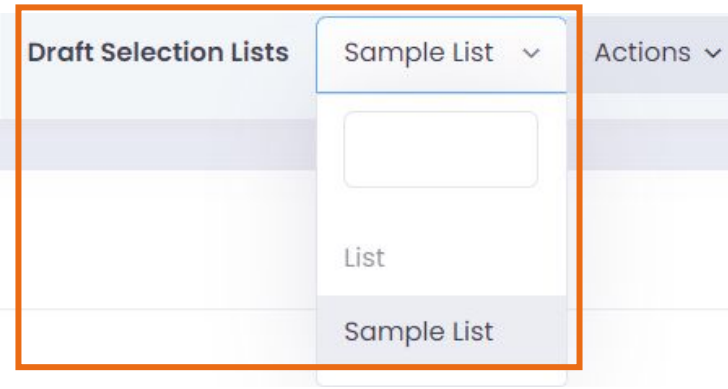


**2**

Create New List

Sample List

CREATE LIST



**3**

Draft Selection Lists

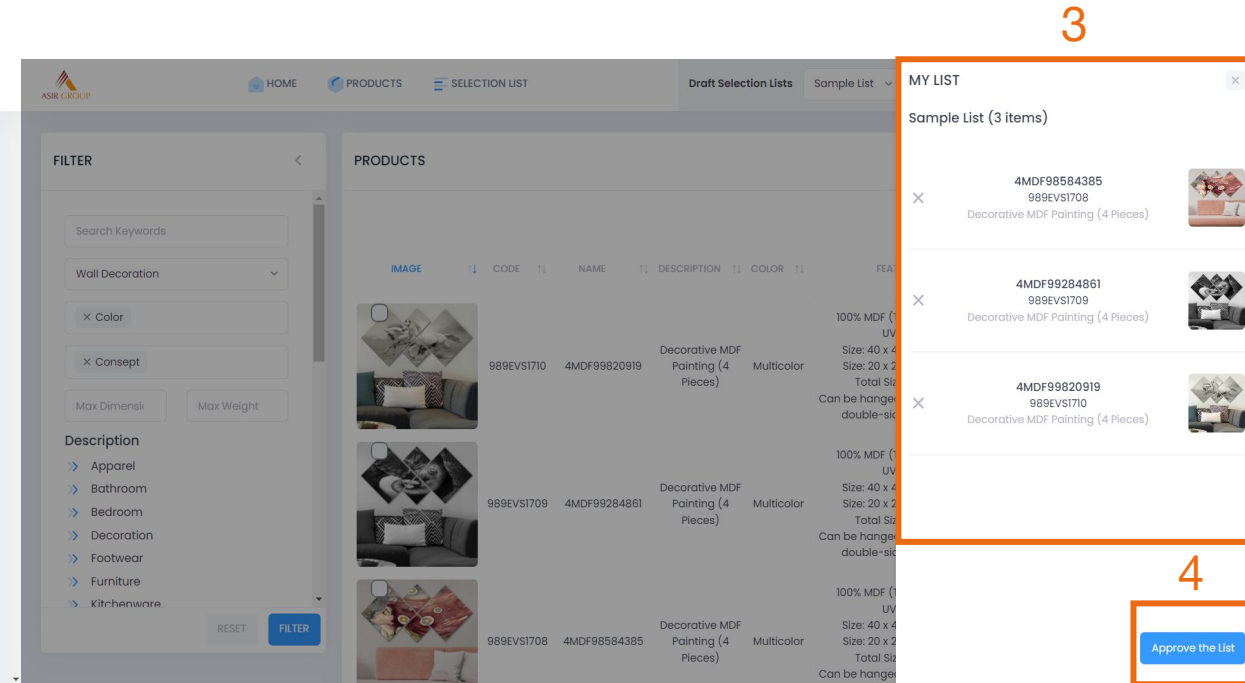
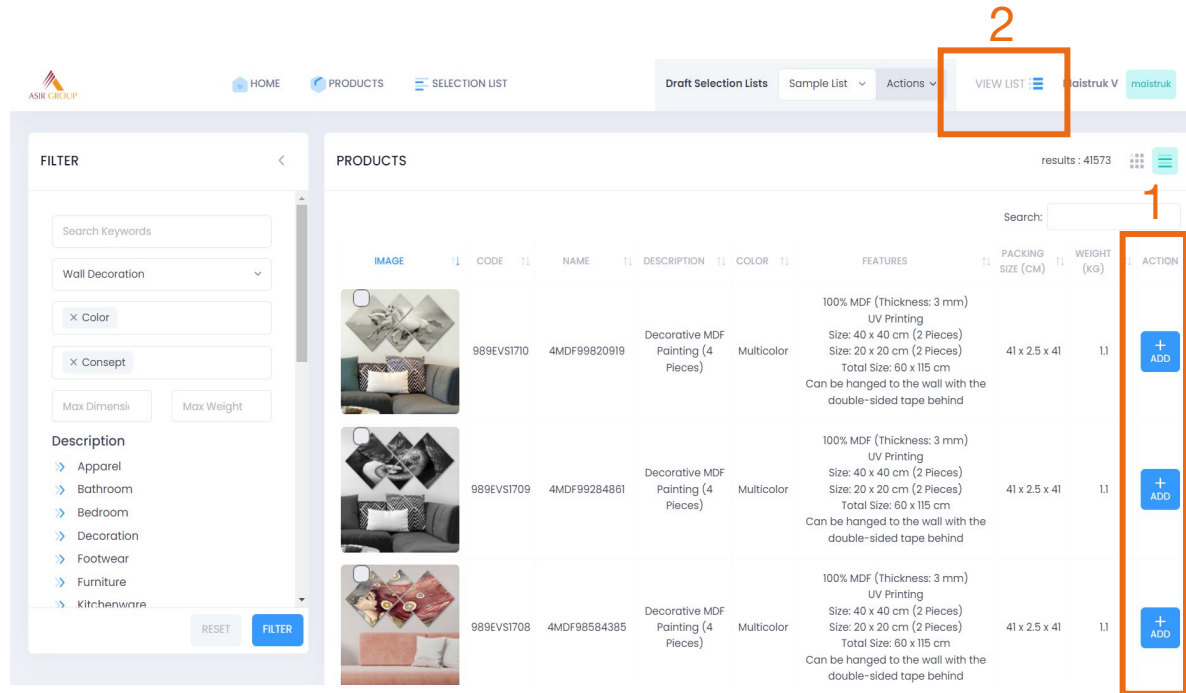
Sample List

List

Sample List

- To select products you want to purchase or view you first need to create a draft list. To create a draft list:
- In the box number **1** under the tab 'Actions' you can edit and delete your existing lists and you can add new lists. Here you need to click 'Add New List'.
- After this, you will see the pop-up in the box **2**, here you need to give your list a name and click 'Create List'.
- Your list will be created and you can see it next to 'Draft Selection Lists' like you see in the box **3**.

# Adding Products to the List



- After your list is created you can add products to it. To add products, in the box number 1, under actions, you need to click add. You can add as many products as you want and they will be automatically saved.
- To see the products currently on your list you need to click on 'View List' in the box number 2.

- After you click on 'View List', you will see the screen in this picture and your products will be listed here similar to the box number 3.
- After you are done with your list and chose the products you want to purchase, you can click 'Approve the List' in the box number 4.

# Approving the List

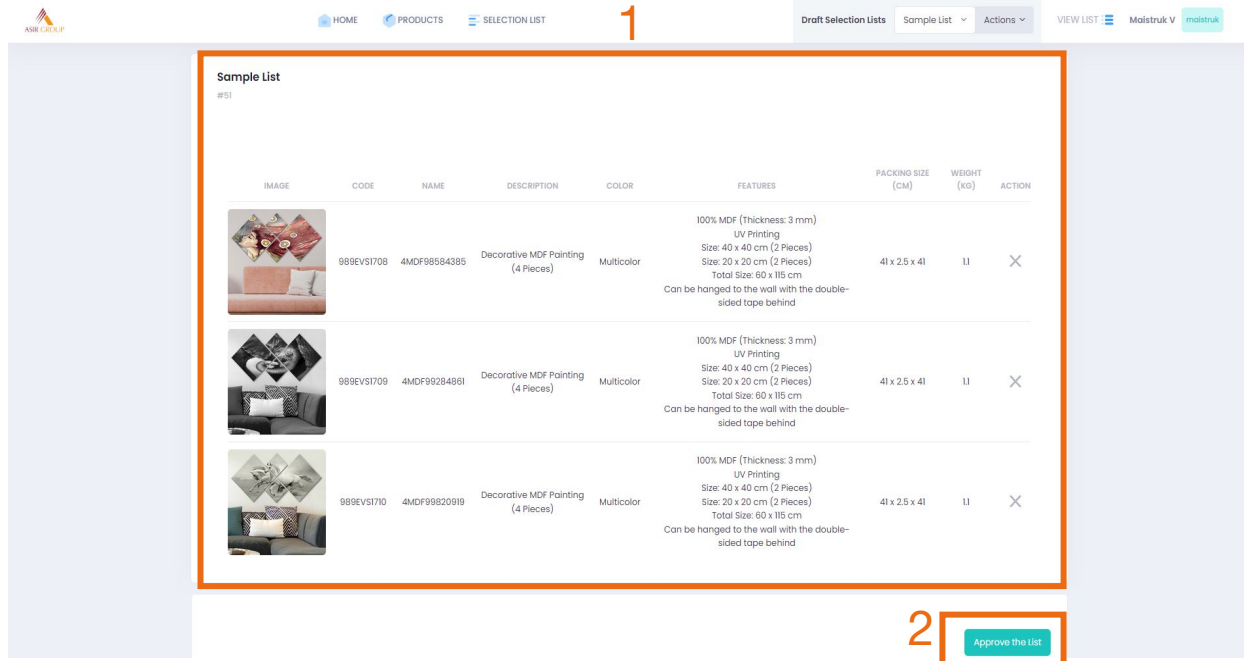



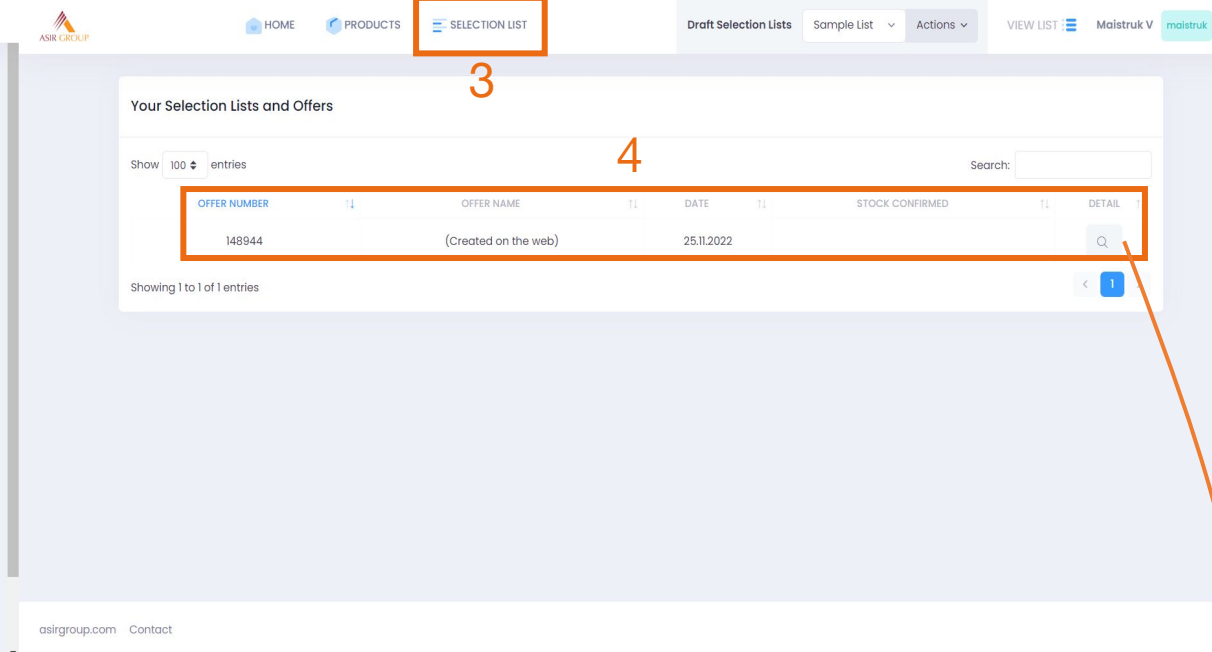



IMAGE	CODE	NAME	DESCRIPTION	COLOR	FEATURES	PACKING SIZE (CM)	WEIGHT (kg)	ACTION
	988EVS1708	4MDF98564385	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	11	✕
	988EVS1709	4MDF98284661	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	11	✕
	988EVS1710	4MDF9820919	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	11	✕



OFFER NUMBER	OFFER NAME	DATE	STOCK CONFIRMED	DETAIL
148944	(Created on the web)	25.11.2022		

- After you approve your list in the screen before, you will see this following screen. Here you can check the details of products one more time as seen on the box number **1**. You can also again click the on the pictures to see other photos.
- When everything is in order you can click on the 'Approve the List' in the box number **2**. This will finalize everything and your list will be registered to our system and will be sent to a Key Account Executive.

- After your approval one more time, you will be directed to the following screen. You can also Access this screen via 'Selection List' in the box number **3**.
- In the box number **4**, you will see information about your list. Here, to access stock and price details you will need to click on magnifier icon under details.

# Checking the Stocks and Prices

Offer Detail (#148944)

[Products](#)

Search:

IMAGE	CODE	NAME	DESCRIPTION	COLOR	FEATURES	PACKING SIZE (CM)	WEIGHT (KG)	FINAL STOCK	PRICE (EUR)
	989EVS1708	4MDF98584385	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	0	0
	989EVS1709	4MDF99284861	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	0	0
	989EVS1710	4MDF99820919	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind	41 x 2.5 x 41	1.1	0	0

- When you click on the magnifier icon in the screen before, you will be directed to your list details. You will see detailed information about your list again, and this time, with **stocks and prices** as seen in the box number **1**. We will update stock and price information as soon as possible once the list is approved by you and reaches to us. You can check from time to time to see whether it is updated or not.
- On this screen you can also download all the images for the products on your list with the button 'Download All Images in box number **2**.



# Stocks and Prices

Your Selection Lists and Offers

Show  entries

Search:




OFFER NUMBER	OFFER NAME	DATE	STOCK CONFIRMED	DETAIL
148944	(Created on the web)	25.11.2022	<div style="border: 2px solid orange; padding: 2px;">           STOCK CONFIRMED            ✓ STOCK CONFIRMED         </div>	<input type="text"/> <input type="button" value="Q"/> <input type="button" value="1"/>

Showing 1 to 1 of 1 entries

Offer Detail (#148944)

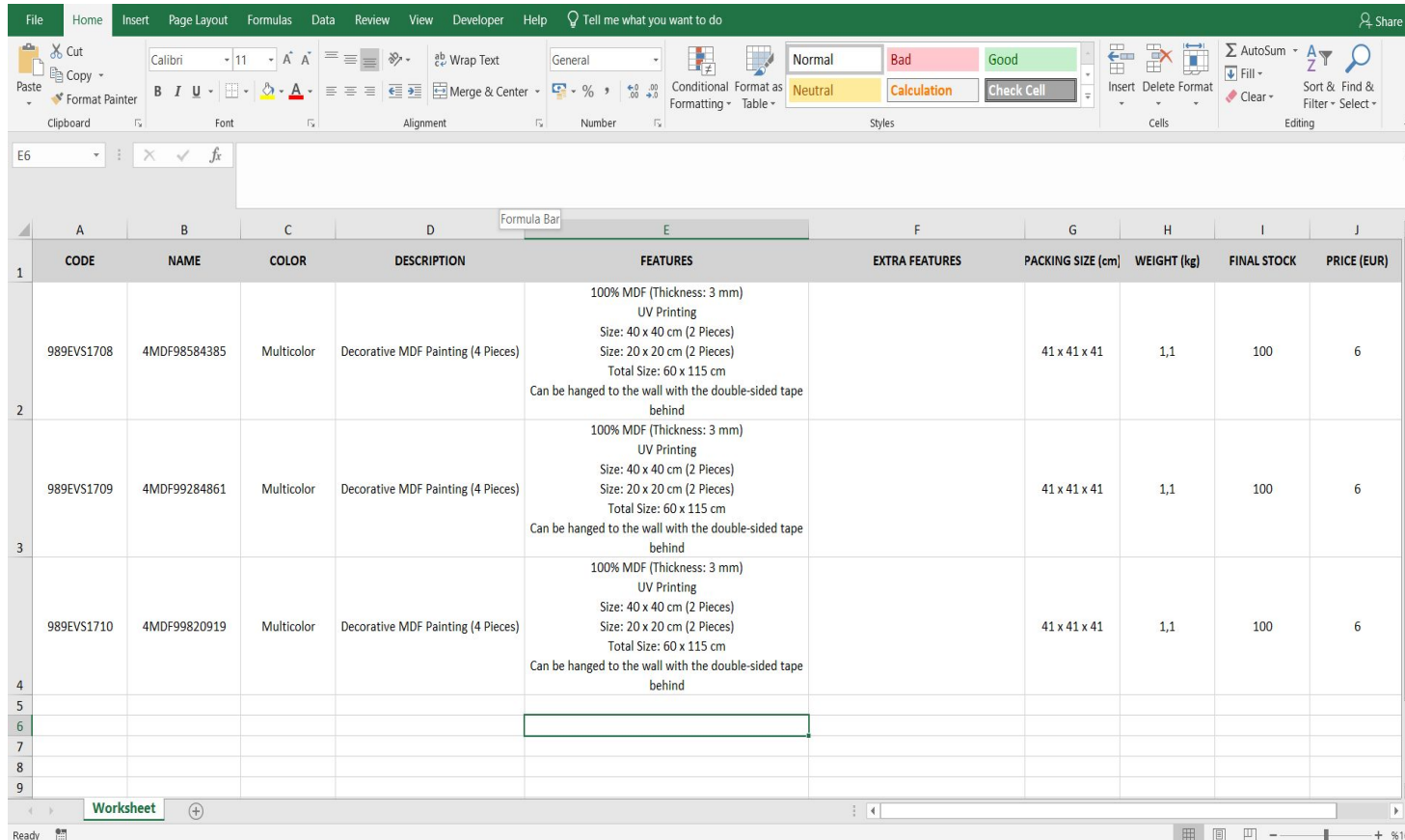
Products

Search:

IMAGE	CODE	NAME	DESCRIPTION	COLOR	FEATURES	PACKING SIZE (CM)	WEIGHT (KG)	FINAL STOCK	PRICE (EUR)
	989EVS1708	4MDF98584385	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hung to the wall with the double-sided tape behind	41 x 2.5 x 41	11	100	6
	989EVS1709	4MDF99284861	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hung to the wall with the double-sided tape behind	41 x 2.5 x 41	11	100	6
	989EVS1710	4MDF99820919	Decorative MDF Painting (4 Pieces)	Multicolor	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hung to the wall with the double-sided tape behind	41 x 2.5 x 41	11	100	6

Showing 1 to 3 of 3 entries

- After stocks and prices are confirmed by us, you will see it in the 'Selection List' screen with a green check and the notice 'Stock Confirmed' as seen in box number 1.
- If you click on magnifier icon again for your list details, you will be able to see stock and prices as shown in the box number 2.
- Here, you will also see a new button, 'Export Excel', as seen in the box number 3. You can use this button to export the information to an excel spreadsheet.



CODE	NAME	COLOR	DESCRIPTION	FEATURES	EXTRA FEATURES	PACKING SIZE (cm)	WEIGHT (kg)	FINAL STOCK	PRICE (EUR)
989EVS1708	4MDF98584385	Multicolor	Decorative MDF Painting (4 Pieces)	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind		41 x 41 x 41	1,1	100	6
989EVS1709	4MDF99284861	Multicolor	Decorative MDF Painting (4 Pieces)	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind		41 x 41 x 41	1,1	100	6
989EVS1710	4MDF99820919	Multicolor	Decorative MDF Painting (4 Pieces)	100% MDF (Thickness: 3 mm) UV Printing Size: 40 x 40 cm (2 Pieces) Size: 20 x 20 cm (2 Pieces) Total Size: 60 x 115 cm Can be hanged to the wall with the double-sided tape behind		41 x 41 x 41	1,1	100	6

- Excel Sheet you export will look similar to this picture and you can access and use all the data you require easily via this function.